

DIOCESE OF CHARLOTTETOWN

Sacramental Preparation Team Member

Overview

The Sacraments of First Reconciliation, First Holy Communion and Confirmation are public celebrations of the Catholic faith and are of utmost importance in the life of the Church. Team Members are called to share in the Church's teaching on the Sacraments by preparing for the gathering, leading the preparation sessions and providing hospitality and a welcoming environment.

Activities/Responsibilities

- Commits to the full process; prepares for gatherings and catechetical sessions based on the materials provided; gathers the children and their parents and leads them through sessions; shares the faith accurately and seeks support, when necessary.
- Attends training and liaises with Sacramental Preparation Coordinator on an ongoing basis.
- Attends and participates in the liturgical celebrations when available.

Skills, Experience and Personal Qualities

- Is a fully initiated adult member of the Catholic Church in good standing.
- Has been an active member of the parish for at least 2 years or recommended by former parish.
- Is knowledgeable of Parish Resources and of the basic teachings of the Church.
- Relates with children, youth and their families and aware of their situations and needs.
- Ability to facilitate meetings and group dynamics.
- Needs to be a person of prayer with a helpful, supportive and respectful attitude.
- Is comfortable with accountability; sensitive to the observance of boundaries.
- Honest, dependable and can maintain strict confidentiality.

Screening Recommendations

This is a **General risk position** if children are always accompanied by their parent(s) and completion of a Volunteer Information Form is required.

This is **High Risk ministry when parents are not present** and needs completion of a volunteer form, an interview and reference checks, and a Vulnerable Sector Criminal Record Check.

This ministry position description generally reflects the Ministry of Sacramental Preparation Team Member currently practiced at _____ Parish.

Parish Volunteer Screening Committee

Pastor

Date

Adaptation by the Diocese of Charlottetown May, 2010