

**DIOCESE OF CHARLOTTETOWN**  
**Use of Private Vehicle Form**

**Date:** \_\_\_\_\_ **Parish** \_\_\_\_\_

**Name of Volunteer Driver:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_ **Phone # (\_\_\_\_)** \_\_\_\_\_ **Mobile # (\_\_\_\_)** \_\_\_\_\_

**Licensing and Insurance Information**

**Driver's Licence Number:** \_\_\_\_\_ **Driver's Licence Class:** \_\_\_\_\_

**Driver's Licence Expiration Date:** \_\_\_\_\_

**Vehicle Make:** \_\_\_\_\_ **Vehicle Licence Number:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

**Insurance Coverage Amount:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Permission from Vehicle Owner (If applicable)**

I, \_\_\_\_\_ hereby give permission for my vehicle, Vehicle Make \_\_\_\_\_  
and Vehicle Licence Number \_\_\_\_\_ to be used by the Volunteer Driver mentioned above  
with \_\_\_\_\_ Parish.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I, the driver, hereby confirm that in using the above vehicle in relation to parish activities, I agree to the following:

1. I possess a valid motor vehicle liability policy of insurance with a minimum coverage of \$1,000,000.
2. I provide copies of current Driver's Licence, Car Registration, motor vehicle inspection and Insurance Policy to the Ministry Coordinator and/or Pastor.
3. I ensure seat belts will be worn by myself and all passengers (as prescribed in Motor Vehicle Act).
4. I provide a detailed written report of any incident or accident that has occurred while serving as a volunteer driver for the parish.
5. I will notify the Pastor/ministry Coordinator of the expiry, cancellation or alteration of any documents referred to in articles #1 and #2 above.
6. I will maintain confidentiality that is appropriate to this ministry.

Any use or disclosure of personal information will be in accordance with the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1998 c. F-15.01

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Witness** \_\_\_\_\_ **Date** \_\_\_\_\_

(Ministry coordinator)