

DIOCESE OF CHARLOTTETOWN

Youth Minister's Assistant

Overview

Youth Ministry aims to develop leadership skills, foster community, cultivate a stronger sense of justice, build self-confidence and promote spiritual maturity among the parish's youth. Under the direction of the Youth Minister, the Youth Minister's Assistant helps the Youth Minister implement youth programs and services at the parish.

Activities/Responsibilities

- Is present and assists with Youth Ministry events at the parish at the discretion of Youth Minister.
- Participates fully in the community of parish youth.
- Shares the faith comfortably and seeks support, when necessary.
- Brings to the attention of the Youth Minister any matters that arise regarding the parish youth.
- Is available for meetings and training on both the parish and diocesan levels.
- Is present with youth with at least two other adults.

Skills, Experience and Personal Qualities

- Is a fully initiated adult member of the Catholic Church in good standing.
- Demonstrates maturity and professionalism and shows energy, enthusiasm and concern for youth.
- Can relate with others, especially youth and their parents and other assistants.
- In cases of emergency, knows contacts and/or procedures.
- Honest, dependable, confidential and is comfortable sharing her/his personal faith.
- Is comfortable with accountability, confidential and sensitive to the observance of proper boundaries.

Screening Recommendations

This is a **High Risk** position when any participants are younger than 18 years. Need to have completion of a Volunteer Information Form, an interview with personal reference checks and a Vulnerable Sector Criminal Record Check.

This ministry position description generally reflects the Ministry of Youth Minister's Assistant currently practised at _____ Parish.

Parish Volunteer Screening Committee

Pastor

Date

Adaptation by the Diocese of Charlottetown May, 2010